

Colleague - Major Projects 2012-2013

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Colleague Project Description	Estimate Due Date	Start Date	Status Date	Resource Name(s)	Completed	Status
WA Purchase Requisitions Implementation	05/31/13	05/10/11	08/30/13	Denise, Maggie		BO working on current access for users. I have installed the updates to WA.
WA Approvals Implementation	05/31/13	05/10/11	08/30/13	Denise, Maggie		BO working on current access for users. I have installed the updates to WA.
WA Request a Payment Implementation	05/31/13	05/10/11	08/30/13	Denise, Maggie		BO working on current access for users. I have installed the updates to WA.
Import Transcripts from Other Colleges to Colleague.	09/28/12	09/15/11	11/29/12	Luis, Denise, Michelle	Yes	Using Speede to Import and Export College Transcripts to some colleges
1099 PDF Web Advisor Install	01/15/13	02/17/12	01/25/13	Denise, Fernie	Yes	Installed for use from WA
1098T PDF Web Advisor Install	01/15/13	02/17/12	01/25/13	Denise, Fernie	Yes	Installed for use from WA
W2 PDF Web Advisor Install	01/15/13	02/17/12	01/25/13	Denise, Fernie	Yes	Installed for use from WA
UI 4.4 Installation	03/01/13	06/18/13	06/12/13	Denise, Fernie, Agustin	Yes	Prep Call on 6/5/18 and checklist completed and returned to Ellucian. Test and Live Install on 6/18/13
Texas Coordinating Board, Hazlewood Exception Veteran Report	12/31/12	05/23/12	12/14/12	Steve Martinez, Denise Oden, Agustin Alejandro	Yes	Ellucian has created the new software and all pending terms have been processed
SSN-Masking - Maggie noticed that the full SSN displays on Colleague and asked to have it masked as: ###-##-1111.	08/01/13	05/09/12	08/30/13	Denise, Chuck		Denise has started researching the solution and has implemented the first stage, Next stage will be implement after installing UI 4.4. Have looked at the solution that was posted on the listserv for UI 4.4 but it was not helpful. Researching other documents.
ESL Project for Degree Plans	12/15/13	05/07/12	01/04/13	Denise, Luis F., David C., Chuck Everett	Yes	This has been incorporated into the degree plans
CBM002	06/15/12	06/04/12	10/05/12	Michelle Mattie, Steve Martinez	Yes	Submitted and Certified
CBM008 Fall 2012	10/15/12	10/01/12	09/06/12	Melissa Lopez, Denise, Michelle	Yes	Submitted and Certified

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CBM00S	06/15/12	06/04/12	09/06/12	Michelle Mattie, Steve Martinez	Yes	Submitted and Certified
CBM0E1	06/15/12	06/04/12	09/06/12	Michelle Mattie, Steve Martinez	Yes	Submitted and Certified
CBM00A	06/15/12	06/04/12	09/06/12	Michelle Mattie, Steve Martinez	Yes	Submitted and Certified
CBM00C	06/15/12	06/04/12	09/06/12	Michelle Mattie, Steve Martinez	Yes	Submitted and Certified
Colleague Tech Session to prepare for implementation of SWTJC Employees and Students into the SWTJC Active Directory	09/24/12	09/24/12	09/24/12	Fernie and Denise	Yes	Consultation Completed
Fortis is crashing. Upgraded to another server, OS 2008, Fortis 2.5 on 10/18 and 10/19 2012. Installed new clients for users, etc	10/19/12	08/01/12	10/19/12	Fernie, David, Agustin, IKON, RICOH	Yes	Upgraded to a new server, installed OS 2008 and Fortis 2.5. Tested and it looks good.
Install Web Advisor Upgrade	10/29/12	08/27/12	10/24/12	Densie, Fernie	Yes	Installtion Completed and tested. Looks good.
Install 5 new Colleague Licenses	11/29/12	08/29/12	11/29/12	Denise, Fernie	Yes	Licenses installed and tested
Southwest Texas Junior College TECHNOLOGY PLAN	02/28/13	08/01/12	06/12/13	Agustin, David	Yes	Draft of the Technology Plan submitted to VP Barker on 3/8/2013. Technology Committee approved by Services Operations Committee.
Financial Calculator 2012-2013	12/14/12	09/06/12	12/14/12	Agustin, FA	Yes,	
State Financial Calculator 2012-2013	12/14/12	09/06/12	12/14/12	Agustin, FA	Yes	
FA TOP10 Initial Report 2012-2013	10/01/12	09/03/12	09/26/12	Agustin, Cynthia, Chuck Everett,	Yes	Modified, Run and Tested
FA TOP10 Renewal Report 2012-2013	10/01/12	09/03/12	09/26/12	Agustin, Cynthia, Chuck Everett,	Yes	Modified, Run and Tested
FA FISAP Report 2011-2012	10/01/12	09/05/12	09/26/12	Agustin, Yvette	Yes	Reviewed, Run and tested

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FA TEOG Initial Report 2012-2013	02/20/13	09/27/12	11/29/12	Agustin, Michelle C.	Yes	Modified, Run and Tested
FA TEOG Renewal Report 2012-2013	02/20/13	09/27/12	11/29/12	Agustin, Michelle C.	Yes	Modified, Run and Tested
FA TXGR Initial Report 2012-2013	02/20/13	09/27/12	11/29/12	Agustin, Michelle C.	Yes	Modified, Run and Tested
FA TXGR Renewal Report 2012-2013	02/01/13	09/27/12	11/29/12	Agustin, Michelle C.	Yes	Modified, Run and Tested
FA Database Report 2011-2012	12/03/12	09/05/12	12/03/12	Agustin, Yvette	Yes	Reviewed, Installed Update, Run, Submitted and Certified
IPEDS Reports (FA Sections)	01/31/13	01/24/13	01/31/13	Michelle M., Carol Larue	Yes	Run and sent to Carol LaRue
QUARTER 4 2012 CBM00A	09/15/12	09/15/12	01/18/13	Michelle Mattie	Yes	Submitted and Certified
QUARTER 4 2012 CBM00C	09/15/12	09/15/12	01/18/13	Michelle Mattie	Yes	Submitted and Certified
SUMMER 1 2012 CBM00S	10/01/12	10/01/12	01/18/13	Michelle Mattie	Yes	Submitted and Certified
SUMMER 1 2012 CBM0E1	10/01/12	10/01/12	01/18/13	Michelle Mattie	Yes	Submitted and Certified
SUMMER 1 2012 CBM002	10/01/12	10/01/12	01/18/13	Michelle Mattie	Yes	Submitted and Certified
SUMMER 2 2012 CBM0E1	10/01/12	10/01/12	01/18/13	Michelle Mattie	Yes	Submitted and Certified
SUMMER 2 2012 CBM002	10/01/12	10/01/12	01/18/13	Michelle Mattie	Yes	Submitted and Certified
SUMMER 2 2012 CBM00S	10/01/12	10/01/12	01/18/13	Michelle Mattie	Yes	Submitted and Certified

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FALL 2012 CBM001	10/15/12	09/25/12	01/18/13	Michelle Mattie	Yes	Submitted and Certified
FALL 2012 CBM004	10/15/12	09/25/12	01/18/13	Michelle Mattie	Yes	Submitted and Certified
2011-2012(YEAR) CBM009	10/15/12	08/25/12	01/18/13	Michelle Mattie	Yes	Submitted and Certified
QUARTER 1 2012 CBM00A	12/15/12	12/14/12	01/18/13	Michelle Mattie	Yes	Submitted and Certified
QUARTER 1 2012 CBM00C	12/15/12	12/14/12	01/18/13	Michelle Mattie	Yes	Submitted and Certified
FALL 2012 CBM002	02/01/13	01/30/13	04/11/13	Michelle Mattie	Yes	Submitted and Certified
FALL 2012 CBM008	02/01/13	01/30/13	04/11/13	Michelle Mattie	Yes	Submitted and Certified
FALL 2012 CBM00S	02/01/13	01/30/13	04/11/13	Michelle Mattie	Yes	Submitted and Certified
FALL 2012 CBM0E1	02/01/13	01/30/13	04/11/13	Michelle Mattie	Yes	Submitted and Certified
SPRING 2013 CBM001	02/15/13	02/01/13	02/22/13	Michelle Mattie	Yes	Submitted and Certified
SPRING 2013 CBM004	02/15/13	02/01/13	02/22/13	Michelle Mattie	Yes	Submitted and Certified
QUARTER 2 2012 CBM00A	03/15/13	03/10/13	04/11/13	Michelle Mattie	Yes	Submitted and Certified
QUARTER 2 2012 CBM00C	03/15/13	03/10/13	04/11/13	Michelle Mattie	Yes	Submitted and Certified

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SPRING 2013 CBM002	06/15/13	06/11/13	06/25/13	Michelle Mattie Steve Martinez	Yes	Submitted and Certified
SPRING 2013 CBM008	06/15/13	06/11/13	06/25/13	Melissa Lopez	Yes	Submitted and Certified
SPRING 2013 CBM00S	06/15/13	06/11/13	06/25/13	Michelle Mattie Steve Martinez	Yes	Submitted and Certified
SPRING 2013 CBM0E1	06/15/13	06/11/13	06/25/13	Michelle Mattie Steve Martinez	Yes	Submitted and Certified
QUARTER 3 2013 CBM00A	06/15/13	06/11/13	06/25/13	Michelle Mattie Steve Martinez	Yes	Certified
QUARTER 3 2013 CBM00C	06/15/13	06/11/13	06/25/13	Michelle Mattie Steve Martinez	Yes	Certified
SUMMER 1 2013 CBM001	07/01/13	06/24/13	06/25/13	Michelle Mattie Steve Martinez	Yes	Submitted and Certified
SUMMER 1 2013 CBM004	07/01/13	06/24/13	06/25/13	Michelle Mattie Steve Martinez	Yes	Submitted and Certified
Texas Book Company Batch Process for Import FA data and Export AR Data	05/01/13	10/04/12	06/03/13	Denise, Agustin,	Yes	Export FA Award Amts from Colleague every 15 minutes and Import AR Charge Amts from TBC to Colleague at end of day.
Dick Whipple's Request on Campus Cruiser for Student ID on Attendance and Extracting Attendance and Reporting on Academic Alert.	10/15/12	09/24/12	10/15/12	Michelle Mattie, Dick Whipple, Campus Cruiser	Yes	Campus Crusier completed the programming changes.
Setup for Campus Cruiser Advanced Training for Faculty in Uvalde ,Eagle Pass amd Del Rio Campuses.	11/29/12	10/15/12	11/29/12	Michelle Mattie, Carlos Diaz, Dick Whipple, Agustin Alejandro	Yes	Training requested, scheduled and delivered
CBORD-One Card System Preparation for Implementing	07/03/13	10/22/12	06/26/13	Fernie, Denise, Dave, Anne	Yes	Fernie completed prep for the servers. Denise working on Colleague Export File and Dave working on Network Drops, Software Install, Training Site Preparation, etc.
CBORD- One Card System Training and Implementation	07/12/13	07/12/13	06/26/13	Anne Tarski and Team, Dave, Fernie, Agustin, Denise	Yes	5 Days on-site setup, training and implementation on July 8 - 12, 2013
Web Advisor Customizations	03/20/13	10/25/12	01/30/13	Denise, Luis	Yes	

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Export Grades from Campus Cruiser LMS to Colleague and WebAdvisor	12/10/12	12/07/12	12/07/12	Chuck Everett, Denise	Yes	Program modified for SWTJC and tested. Some issues but working now
Online Active Directory Training with New Horizons.	11/16/12	11/12/12	11/16/12	Fernie, Jose	Yes	
Financial Aid Software Updates for 2013-2014	01/31/13	01/28/13	01/28/13	Denise Oden, Michelle Mattie	Yes	
Financial Aid Setup Assistant for 2013-2014	01/31/13	01/21/13	01/21/13	FA and IT Team	Yes	Process was reviewed and run for auto copy of several Communication Codes, Documents, Rules etc. Then modifications for new year
W2's	01/31/13	01/17/13	01/25/13	Denise, Lidia	Yes	W2's Processed
1098T's	01/31/13	01/21/13	01/28/13	Denise, Anne Tarski	Yes	1098T's Processed
1099's	01/31/13	01/23/13	01/29/13	Denise, Blanca	Yes	1099T's Processed
Financial Aid General Setup for 2013-2014	01/31/13	01/21/13	04/05/13	FA and IT Team	Yes	Yvette to update the NEW "Student Budget Componets"
Financial Aid Computed Columns for 2013-2014	01/31/13	01/14/13	01/14/13	Agustin	Yes	Annual Computed Columns copied and then modified for the new year
Financial Aid Budget Rules for 2013-2014	01/31/13	01/15/13	01/16/13	Agustin	Yes	Annual Budget Rules copied and the modified for the new year. New computed columns updated.
Financial Aid Communications Management Document Paragraph Setup for 2013-2014	01/31/13	01/23/13	01/23/13	FA and IT Team	Yes	Annual Documents modified for the new year
Financial Aid Communications Management CRRD Rules for 2013-2014	01/31/13	01/23/13	02/08/13	FA and IT Team	Yes	Annual CRRD Rules modified for the new year
Financial Aid Auto Packaging Setup and Rules for 2013-2014	01/31/13	01/23/13	01/23/13	FA and IT Team	Yes	Annual Auto Packaging Rules modified to the new year

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Financial Aid SAP Rules for 2013-2014	01/31/13	01/23/13	04/05/13	FA and IT	Yes	Change to accommodate running Batch SAP for Student Annually instead of by Term. Computed columns and rules were modified.
Spikes Cavell Purchasing Analytics System. Exported Invoice and Vendor Data from Colleague to SC.	02/28/13	01/25/13	08/30/13	Denise, Fernie, Maggie	Yes	Fernie submitted a test file to Spikes Cavell
TDCJ Report- Spring 2013	01/03/13	01/02/13	01/04/13	Denise, San Juana	Yes	
IPEDS-HR	04/06/13	01/07/13	04/08/13	Denise, Oscar	Yes	Have completed the build of the work file and ran the report. Oscar is keying in the information on the IPEDS website. Waiting on confirmation of accepted file.
FA Consultation with Ellucian	03/19/13	01/01/13	03/19/13	Agustin, Denise, Yvette	Yes	Agustin requested consultation from Ellucian for Colleague FA System Overview of ISIR and CRRD processes and then specific consultation as needed.
TGP Grant Initial and Renewal Reports	02/28/13	01/24/13	04/09/13	Agustin, Michelle C.	Yes	Reports run and files formatted to spreadsheets. Michelle Cerna reviewing spreadsheet data.
TEOG Grant Initial and Renewal Reports	02/28/13	01/24/13	04/09/13	Agustin, Michelle C.	Yes	Reports run and files formatted to spreadsheets. Michelle Cerna reviewing spreadsheet data.
Estudias users need the ability to email groups of students created. Some groups will be several thousand students.	02/28/13	02/13/13	02/14/13	Agustin	Yes	I researched and opened a Campus Cruiser Tracker Ticket to get help. No easy way to accomplish this. Best way for end users is to cut email address from Estudias and paste onto Campus Cruiser Email.
Active Directory Install Hardware and Software in place with SWTJC Forest, Domain, Organizational Units, etc created and Open Policy in place.		12/01/12	04/25/13	David, Jose, Fernie	Yes	Imported users staff and faculty to AD
Active Directory Implementation Planning Meeting	11/28/12	11/28/12	11/28/12	Agustin, David, Denise, Fernie, Jose, Andrew, Manny	Yes	Meeting held on 11/28/12 to review the steps needed in order to get a timeline for completed of AD Implementation
Active Directory Phone Meeting with Trinity University AD Team	12/03/12	12/03/12	12/03/12	David, Fernie, Jose	Yes	Phone Meeting held on 12/03/12 with Trinity AD Team to ask questions on their setup
STEP 1 - Active Directory Implementation Import SWTJC Employees and Students into AD.	12/31/12	01/14/13	01/31/13	Denise, Fernie	Yes	Employees and Students from Colleague have been imported with needed info into AD
STEP 2 - Active Directory Implementation Add User Servers to AD (Fortis, Estudias, Spiceworks, etc)	02/20/13	02/04/13	02/08/13	Fernie, Jose, Andrew	Yes	Added Servers and Jose Montalvo, Manny Ruiz and Andrew Humphrey.

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STEP 3 - Active Directory Implementation Training I.T. Techs to troubleshoot AD issues	04/01/14	01/21/13	03/08/13	Fernie, Andrew, Techs	Yes	Alfredo (tech) is testing user accounts, roaming profiles, and redirect folders
STEP 4 - Active Directory Implementation Install AD in targeted PCs for testing.	04/01/13	01/21/13	03/08/13	Fernie, Andrew, Techs	Yes	AD Client installed on Manny, Andrew, Alfredo, and mylaptop.
STEP 5 - Active Directory Implementation Meeting with Active Directory Implementation Team	08/30/13			Active Directory Team		Next Meeting Date in September to define next steps needed and assign work tasks. (Agustin, Dave, Denise, Fernie, Manny, Andrew, Alfredo)
STEP 6 - Active Directory Implementation Implement Call Manager and VOIP Presence with AD				Alfredo, Manny		Not Started
STEP 7 - Active Directory Implementation Work with defining wireless with AD				Dave, Alfredo		Not Started
STEP 8 Active Directory Implementation Inform SWTJC Community of AD and what changes to expect				AD Team		Not Started
STEP 9 -Active Directory Implementation Purchase and Install Microsoft tool to manage AD				Agustin, Fernie		Not Started
STEP 10 Active Directory Implementation Install AD in every PC at SWTJC.				I.T. Team		Not Started
FA Shopping Sheet New Process Implementation	04/01/13	04/04/13	06/26/13	I.T. and FA		Main setup completed and Denise to work on students getting access on Web Advisor.
I.T. ODS Training with Ellucian	04/15/13	04/15/13	04/15/13	Agusitn, Denise, Michelle M, Fernie	Yes	ODS Administration Training on creating new files and fields for access by end users.
FA Consultation with Ellucian	04/16/13	04/01/13	04/16/13	I.T. and FA	Yes	All day FA consultation on several topics to improve efficiency.
Setup Auto Packaging for Texas Grants (TGP, TGPC, TEOG, TEOGC)	04/19/13	04/19/13	04/16/13	I.T. and FA	Yes	Created Packaging Categories, Computed Columns, Rules, Rules Testing and Debugging, Packaging Testing, etc.
A/R Consultation with Ellucian	04/29/13	04/29/13	04/26/13	I.T. and AR	Yes	All day consultation to work on several topics and issues. Scheduled for April 29, 2013 from 9am to 5pm
E-Advising Consultation/Training with Ellucian	04/29/13	04/29/13	04/26/13	I.T. and Advisors	Yes	All day consultation to work on several topics and issues. Scheduled for April 29, 2013 from 9am to 5pm



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HR IPEDS Consultation/Training with Ellucian	05/29/13	04/24/13	05/29/13	Agustin, Denise, Oscar	Yes	Training on 5/29/13 and Oscar should be ready for the next HR IPEDS Reports
Online Application Process needs to be replaced with Apply Texas Online	06/15/13	04/24/13	08/30/13	Agustin, Denise, Michelle, Luis		Luis Fernandez wants to replace the Active Apply with Apply Texas. Agustin contacted Ellucian 8/26/13 to get started on getting a SOW. Waiting on response.
Ryding Parking Ticket Implementation	08/01/13	04/25/13	07/16/13	Agustin, Denise	Yes	Initial Meeting on 4/25/13 to move forward. Denise has created the file requested and they have accepted it..
Student Planning Module Purchase, Prep Call and Implementation Timeline	06/12/13	06/12/13	06/12/13	Agustin, Denise, Michelle, Lorena	Yes	The SPM has been purchased and an implementation timeline has been provided with the Prep Call on June 18, 2013.
Student Planning Module Prep for Installation of Student Self Service	06/26/13	06/26/13	06/26/13	Agustin, Denise, Michelle, Fernie	Yes	Prep work to get ready for installation including getting servers ready, purchasing secure certificates, updating patches, installing software, setup, etc.
Student Planning Module Configure, Test, Train On-site	07/11/13	07/09/13	07/11/13	Denise, Michelle and Advising Team	Yes	3 days on site July 9 -11, 2013. Denise and Michelle to work on the branding on 7/1/13.
Top10 Scholarship (End of Year)	07/15/13	06/10/13	07/11/13	Agustin, Cynthia	Yes	2012-2013 modification have been made to the programs. Completed
TXGR Summer Updates 2011-2012	07/03/13	06/25/13	07/11/13	Agustin, Janell	Yes	Chuck Everett working on modification to programs. Completed
TEOG Summer Updates 2011-2012	07/03/13	06/25/13	07/10/13	Agustin, Janell	Yes	Chuck Everett working on modification to programs. Completed
TXGR Grant (End of Year)	07/15/13	06/10/13	07/15/13	Agustin, Janell	Yes	Janell working on error reports. Completed
TEOG Grant (End of Year)	07/15/13	06/10/13	07/10/13	Agustin, Janell	Yes	Janell working on error reports. Completed
Implement Office 365 Trial Version for 25 Accounts	08/01/13	06/20/13	07/19/13	Fernie, Dave	Yes	Fernie has extended the trial version until November 18, 2013. He created 25 accounts as requested and has given a short demo to the Vice Presidents.
Loan Awards email notification for Students	08/30/13	07/02/13	08/30/13	Agustin, Angie		The request involves the creation of a computed column that is very complex. We have requested help from Gretchen Beers of Dynamic Campus Solutions. Waiting on Gretchen

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Implement new TSI requirements	10/28/13	06/01/13	08/30/13	Denise, Luis, Dr. Underwood		We have had a few meetings, but I have not received anything official to start programming.
UI 4.4 deploy to end uses			08/30/13	Denise, Fernie		Not Started
Web-Advisor SSO to Campus Cruiser needs to be reinstated			08/30/13	Denise, Fernie		Not Starte
Online 1/2 Day class on Migrating from UniData to SQL Server	08/28/13	08/28/13	08/28/13	Agustin, Denise, Fernie, Angie	Yes	4 hour online class for Migrating from Unidata to SQL Server on Wednesday 8/28/2013. First step to the conversion with Scope Call to follow.

**Network - Major Projects 2012-2013**

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Network Project Description	Estimated Due Date	Initiation Date	Status Date	Resource Name(s)	Overview	Project Cost
<b>Hondo new Distance Education</b>	<b>Completed</b>	<b>2-Jul-13</b>	<b>8/1/13</b>	Dave / Alfred	Hondo is adding a new distance learning room and this required adding a T1 circuit to the existing line. The circuit has been installed and is live. The data drop is done and the unit tested and is working fine.	
<b>Crystal City- new Distance Education</b>	<b>Completed</b>	<b>2-Jul-13</b>	<b>8/1/13</b>	Dave / Alfred	On July 31, Angelica informed me that she needs 2 data drops in Crystal City. A new distance learning classroom will be added to the Crystal City campus. We have enough bandwidth to accommodate this but will need to assign network addresses and configure Quality of Service on the network to assure reliability.	
<b>Del Rio new construction</b>		<b>27-Jun-13</b>	<b>8/27/13</b>	Dave / Alfred	The Bid for the new construction has been awarded to Telephones Unlimited for both buildings in the amount of \$91,963.30.	
<b>One Card CBORD credit card system for Business Office</b>	<b>Complete</b>	<b>22-Oct-12</b>	<b>7/2/13</b>	Dave	The email reporting problem is resolved and Juanita Santos computer is working with the system. Some data drops may need to be installed if they want to move equipment but that will not impede the function of the system so we are closing the project.	
<b>AT&amp;T - contract dispute</b>		<b>1-May-13</b>	<b>8/1/13</b>	Manny	The contracts have been renewed for the AT&T accounts we were overcharged. August bill was supposed to reflect normal billing but did not. They were contacted and we should see normal billing in September. Molly will let us know.	

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<p align="center"><b>PCI Compliance for Credit Card usage</b></p>		<p align="center"><b>1-Apr-13</b></p>	<p align="center"><b>8/1/13</b></p>	<p align="center">Dave / Alfred</p>	<p>There are some lines of code that must be removed from the Crypto section of the Firewall that are older encryptions and that is what the testing people are balking with. We are going to do this after the first week of class so as not to affect anything with the Firewall.</p>	
<p><b>Day Care - Wireless Outdoor Uvalde - completion</b></p>	<p align="center"><b>22-Feb-13</b></p>	<p align="center"><b>1-Jan-13</b></p>	<p align="center"><b>5/3/13</b></p>	<p align="center">Dave / Alfred</p>	<p>The day care has been done. There is still some networking to be done inside. Telephones Unlimited will be installing a rack and data cables inside for network connectivity. Scheider Electric is now able to connect the A/C control unit to the network.</p>	<p align="right"><b>\$13,073.55</b></p>
<p><b>Indoor Wireless Project Assessment Evaluation for Del Rio, Eagle Pass, Crystal City, Uvalde</b></p>		<p align="center"><b>1-Feb-13</b></p>	<p align="center"><b>3/8/13</b></p>	<p align="center">Dave / Alfred</p>	<p>We are going to hold off on this as we are working with a new CISCO partner and will have them do an assessment. Computer Solutions will be replacing Presidio for the most part.</p>	<p align="right"><b>\$7,800.00</b></p>
<p><b>Uvalde Campus outdoor wireless see part of Day Care proposal</b></p>		<p align="center"><b>1-Jan-13</b></p>	<p align="center"><b>8/1/13</b></p>	<p align="center">Dave / Alfred</p>	<p>This is part of the wireless project included in the Day Care proposal. This is on hold until Johnny and Freddy can get the outdoor units that remain mounted on the buildings. Then the engineer we have paid for can come and complete the installation of the rest of the units.</p>	
<p><b>Indoor Wireless Interim phase</b></p>		<p align="center"><b>3/8/13</b></p>	<p align="center"><b>8/1/13</b></p>	<p align="center">Dave</p>	<p>We will input the cost into the budget to deploy inexpensive Cisco Linksys wireless access points to cover indoor at all campuses until we can get the professional models incorporated in our wireless. I don't anticipate more than <b>\$4000.00</b></p>	<p align="right"><b>\$4,000.00</b></p>

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<p><b>Determine a process to prevent Social Security Numbers from being sent through Email</b></p>		<p>7/31/13</p>	<p>8/1/13</p>	<p>Dave</p>	<p>The Barracuda email filters will do this but it requires configuring our outgoing email to go through the filters. Since our email goes directly to the protal servers for outgoing we are going to have to have some consulting with the Portal and Soldi Border (The Barracuda vendor) support team to configure ou routing email to pass through our email filter.</p>	
<p><b>Uvalde Campus VOIP phone completion and retirment of the old Siemens Rolm system</b></p>		<p>1-Jun-11</p>	<p>3/8/13</p>	<p>Dave / Alfred / Manny</p>	<p>The warehouse does not have network connectivity. Roy needs network access to be able to use the Web Time entry and to install his VOIP phone. The warehouse estimate to get fiber to him because of the distance is approx. 2,500.00. The Bookstore is still on the old system but will be converted with the new VG248. We need to shut down the Rolm system and move AT&amp;T to the Cisco gateway so we can shut down the ROLM system.</p>	
<p><b>Distance Education - installation of a phone in each classroom.</b></p>			<p>3/8/13</p>		<p>We are pricing out a project to put a phone in every classroom. Initially we only put phones in rooms that already had one. To put a phone in every D.L. classroom will cost approx.</p>	<p><b>\$9,133.05</b></p>
<p><b>PROJECTS PENDING FUNDING:</b></p>						
<p><b>Switch completion for Uvalde</b></p>				<p>Some units will be put in the budget.</p>	<p>There are some switch units that need to be assessed for replacement This will be done in phases based on critcial function.</p>	

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<p><b>UPS system upgrade</b></p>				<p>Cost estimate will be put in the budget</p>	<p>Met with APC rep Feb. 13. He is sending quotes for several systems to accomplish what we need. Since installing the new VOIP phone system we need to scale up the UPS units in some of the closets to keep phone service if we should have a power outage.</p>	
<p><b>Single mode fiber pull to I.T. dept and upgrade to the Core 4507 switch to speed the backbone to colleague and the server farm from 1GB to a 10GB backbone.</b></p>		<p>30-May-11</p>		<p>Dave/Jose</p>	<p>Reminded him again. Spoke with them Oct. 20. Estimate 2 to 3 weeks with current jobs. Pull Single mode fiber to the I.T. server room for 10Gb connections to the backbone. This will improve speed to the servers that serve all clients. Telephones Unlimited cost: <b>\$4,271.00</b></p>	<p><b>\$4,271.00</b></p>
<p><b>Upgrade to expand 10Gig capability to the core 4507 switch</b></p>				<p>Dave/Jose</p>	<p>Cisco equipment will be required to connect the 10Gb circuits to the 4507 core switch. Approx. price:</p>	<p><b>\$15,800.00</b></p>
<p><b>Phase II of the network project.</b></p>				<p>Dave/Jose</p>	<p>This project was to completely replace all of the network switch equipment in Uvalde.</p>	
<p><b>Phase III of the Network Project.</b></p>	<p><b>On Hold</b></p>	<p>1-Feb-10</p>		<p>Dave</p>	<p>This part of the project was supposed to complete wireless indoor and outdoor.</p>	
<p><b>New building - (where Lineman program is located)</b></p>					<p>It was suggested that this building be connected to our network. A single mode fiber pull to put this building on our network requires underground fiber and some indoor conduit.</p>	<p><b>\$5,211.00</b></p>

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COMPLETED:						
Eagle Pass incoming telephone lines	24-Sep-12	31-Aug-12	10/12/12		Jennifer Clayton (AT&T) informed Manny that the target cutover date to the new PRI circuit is October 11th.	Completed
SWTJC Crystal City location connected to our VOIP phone system	22-Feb-13	27-Sep-12	3//8/13	Jose	February 18 thru the 22 the phone system will be installed. The equipment is ready it just requires coordination with the campus.	Completed
EMAIL Conversion of SWTJC to EDU Accounts			3/8/13	Dave	Sending email from swtjc.cc.tx.us is not supported any more. All SWTJC email will be from swtjc.edu.	Completed
New Firewall units	3-Oct-11	4-Apr-13	5/2/13	Dave	The IPS units were brought on line May 2 between 8 and 10 p.m. The firewall portion of these ASA5515's has been working with some minor issues that we have work arounds for. The IPS units were causing the firewall to crash. The operating systems have been upgraded to the latest code and we are testing them now. So far they have not crashed or failover.	\$21,359.50

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Help Desk Project Description	Estimated Due Date	Start Date	Status Date	Resource Names	Completed	Status
Change all dynamically assigned IPs on all instructional, faculty and staff networkable devices (PCs, Printers etc..) on all campuses to static IPs with a number/code structure to signify which building and/or instructional or Fac/Staff	08/31/213	20-Feb-10	08/02/13	Andrew Humphrey		Printed up a report using Faronics Core Agent. Will start reorganizing IP ranges and distributions within the following months. Attempting to devize a scripts that will remotely change the IP address through Faronics
Researching Policies and procedures from other community collages to provide a more up to date set of guidelines for our department.	08/31/213	20-Sep-10	08/02/13	Andrew Humphrey		Outline has been completed. Beginning training section and policies. 30 minute max call out time. 2 and 3 slated to be completed by end of summer
Inventory all computer systems on all sites.	08/31/213	24-May-10	08/02/13	Andrew Humphrey		Will be done using the SpiceWorks. New form has ben put in to play (and in policy) to ensure that all new PCs are recorded. Using Faronics, a script is being launched to record data for Spiceworks. 95% of all desktop PCs are on Faronics
Improving continuity between I.T. departments on all campuses	N/A	16-Jan-12	08/02/13	Andrew Humphrey		Having weekly meetings over DL with supervisors on all campuses every Thursday. Sending out weekly reports of overdue tickets grater then 2 weeks through out the department via e-mail.
Define the skills required for techs to be in Level 1, Level 2 and Level 3 categories for expertise and salary. Also a training manual for each level.	09/03/213		08/30/13	Andrew Humphrey		Level 1 is complete. Level 2 scheduled to be completed by end of semester. Discussed qualifications for "leveling" techs. <b>Levels will be completed by Sep 3rd</b>
Frequently Asked Questions	31-May-13		04/09/13	Andrew Humphrey		Some research has been done to find some basic FAQs. <b>Deligating some of the research to the technicians</b>



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Deployment of new power management software by Faronics (With Schnider Electric)	<b>8-Feb-13</b>	5-Sep-12	<b>04/09/13</b>	Andrew Humphrey	yes	ADD: When Faronics asked for # of PCs we were told they wanted to know "all" available units. I.T. did a physical inventory of 1,429 PC's and laptops. After the license' were already purchased after speaking with the tech and confronting the library the total number of systems possible for this software became 986. The rest are labtops and some PC's that are not working.
Campus Cruiser will no longer support IE 8 or older	<b>13-Dec-13</b>	30-Aug-13		Andrew Humphrey		Upgrade all faculty and staff to at least IE 9 (Windows XP will not upgrade to IE 9) Or use firefox